

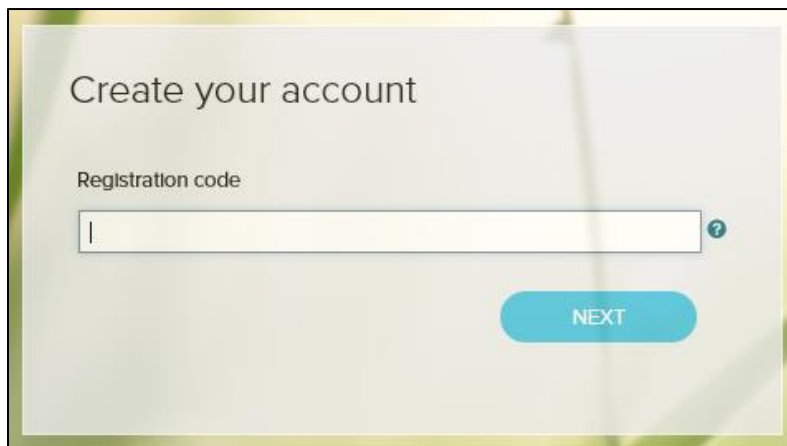
REGISTER IN ADP FOR WESTERN EXPRESS EMPLOYEE

Go to <https://adpvantage.adp.com> and follow the below instructions.

“First time User” - When Registering for the first time, click the **REGISTER HERE** button.



The **Registration Code:** **WesternExp-7135**



To register as an employee, select “**IDENTIFY YOURSELF**” (Option 1).

It requires the following information:

- First Name
- Last Name
- SSN (Last 4 Digits)
- Full Birth Date (Month, Day and Year)

Once you have completed these steps, a notification will be sent to your email address for verification.

DRIVERS: the email address ADP will use is the email address that Western has on file to send your Driver Recaps.

This step is a security measure to ensure the identity of our employees.

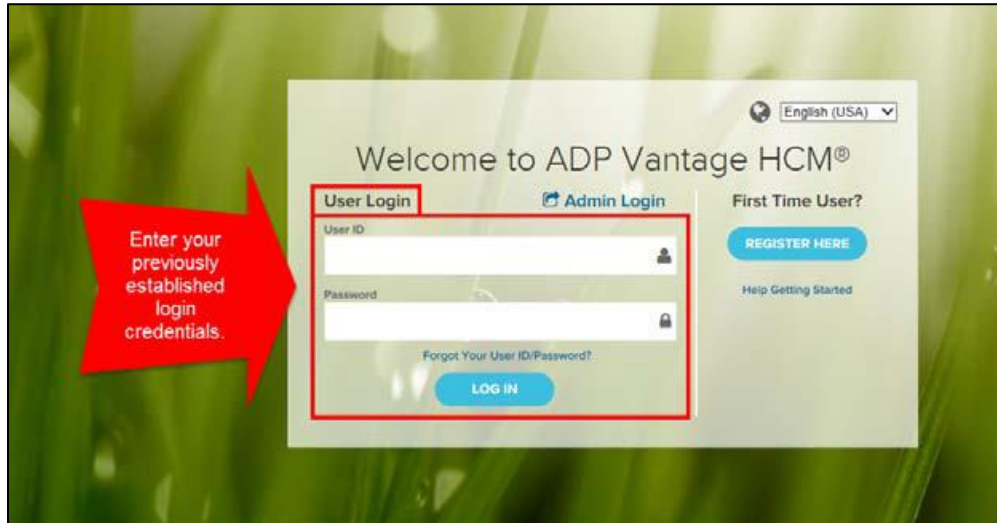
(CONT. for Past or Current Employees that have already Registered)

REGISTER IN ADP FOR WESTERN EXPRESS EMPLOYEE

Go to <https://adpvantage.adp.com> and follow the below instructions.

In the **User Login** section, log in using the same credentials you used when you were an employee.

Note: Even if you had previously used the Admin Login, **DO NOT use that link**. Instead, use the **User Login** section.



If you do not remember your Log in Credentials or you are having difficulty logging in, please reach out to ADPHelp@westernexp.com

Thank you,

WESTERN EXPRESS^{INC.}